

# THE ICA TRAINING CENTRE

## BRUSSELS



“Caring for the Human Factor in Global Development”.



**18**  
Rooms  
Facing the  
Garden

## B&B FACILITY

We have B&B accommodation for up to 20 people. The rooms, all facing the garden, are simple but comfortably furnished, each with a sink. Toilets and showers are shared. Please note that check in time, during the week, is no later than 20.00 and on the weekends and holidays no later than 18.00.

## SHORT TERM RENTAL

The ICA makes available rooms in its training centre for people coming to Brussels for a short time (3 to 6 months usually). Most often they are doing professional stages (internships) in Brussels. We offer individual furnished rooms, each with a sink. Toilets and showers are shared. Cooking facilities are not available since all meals are provided.

We are not a hotel, a youth hostel, an apartment complex, or university dormitory. We are an established community who care for each other and our facilities. As a community we subscribe to the practice of living lightly and simply on the planet. If participating in an atmosphere of tolerance and understanding, as part of an international community, appeals to you, please contact us.



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## CONFERENCE AND SEMINAR ROOMS

The ICA conference room on the ground floor accommodates up to 50 people. A medium size seminar room on the ground floor is available as a break-out room for the conference room or as a meeting room for up to 15-18 people. On the first floor the Alice Du Jardin Seminar Room can accommodate up to 12 people.

In order to keep the cost as low as possible we ask each group to set up the space themselves with the available chairs and tables and to reset the room when they finish. The usual conference/seminar equipment and catering for coffee breaks and lunch are available at additional cost.

ICA Conference Room

**50i**

ICA Seminar Room

**18i**

Alice du Jardin Room

**12i**



## PRACTICAL DETAILS

The ICA Centre is located near the centre of Brussels, close to various European Community Offices and easily accessible by public transport.

The Centre office is open Monday through Friday from 8.00 to 20.00 and on Saturday from 8.00 until 13.00 and Sunday from 8.00 until 17.00.

Any charges may be paid with credit cards or cash and a receipt will be issued showing VAT charges. You may contact the Centre office for further information and bookings at [ica.centre@icab.be](mailto:ica.centre@icab.be).



The Institute of Cultural Affairs in Belgium

**Rue Amédée Lynen 8 / BE-1210 Brussels**

Tel. +32 (0)2 219 0087 / Fax. +32 (0)2 219 0406

[www.icab.be](http://www.icab.be) | [ica.centre@icab.be](mailto:ica.centre@icab.be)